

**BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT No. 1  
Bridgewater Township  
PO Box 109, MARTINSVILLE, N. J. 08836**

Martinsville Station # 1  
Martinsville, NJ  
January 14, 2014

**Minutes of the January 14, 2014 Meeting**

The meeting was called to order at 8:00 pm by Chairman Lichtig, who gave notice of the Sunshine Law requirements.

Present were Commissioners: Mr. Rose, Mr. Lichtig, Mr. Natalizio, Mr. Patullo and Mr. Kalafsky. Also present was Chief Bradley; Asst. Chief Cowley was not in attendance.

The minutes of the December 10, 2013 meeting were distributed via e-mail and hard copy. Motion made by Mr. Rose to approve, second by Mr. Natalizio and passed unanimously.

The Treasurer's report for December 2013, as of January 14, 2014, was presented by Mr. Rose. A motion was made by Mr. Kalafsky to approve; second by Mr. Patullo and passed. The bills for December up to January 14, 2014 were presented, a motion to approve all presented bills was made by Mr. Kalafsky, second by Mr. Natalizio, and passed unanimously.

The meeting was opened to the public at 8:05pm. It was requested that all wishing to speak must stand and state their name and address.

With no one to be heard, the public portion of the meeting was closed at 8:06 pm.

**Correspondence:**

- Various advertisements which were delivered to the interested parties
- Special meeting notifications sent to the Star ledger and Courier News for the Revised Budget hearing
- A letter and form from the other driver's insurance company was received pertaining to 43-161 MVA; the letter and form were passed on to our insurance company.

**The Chief's report** for December, 2013 was distributed along with the December 10, 2013 meeting minutes. No questions were raised. A motion was made by Mr. Rose to accept the Chief's report, second by Mr. Kalafsky, and was approved unanimously.

**Old Business:**

**Martinsville Rescue Squad:**

Debby Manna (new elected Chief) and John Cowley were in attendance representing the Rescue Squad.

John Cowley announced that the squad has ordered a new response vehicle.

John Cowley will continue to be the liaison from the squad to the Board and reported that they currently have 53 active members and are actively recruiting new members.

**Insurance and LOSAP:**

Mr. Lichtig spoke with Mr. Tanga; we currently have two members that have not been paid and are \$3,200.00 in the rears for the annuity due to the changeover to Nationwide who has a minimum opening account contribution of \$5,000.00. This issue will be discussed with Mr. Braslow at a future meeting.

Doug Wright requested to speak and explained the original concept of LOSAP and the incentive plan. The Fire Department would like to review and revised the LOSAP and incentive plan qualifications. Doug Wright will put the changes in writing and present it to the Board.

**Membership and Personnel:**

No report.

**Trucks Out of District:**

None at this time.

**Bridgewater Joint Board:**

Martinsville BOFC District # 1 does not see a need for a part-time secretary for the Joint Board.

**New Development:**

No report.

**Vehicle Training:**

Ongoing; Mr. Patullo will participate in the training program with the fire department.

**New Fleet Apparatus:**

Chief Bradley presented a "Draft" specification document for the proposed rescue. The hard copy was received and placed in a folder in the Board's office and an electronic copy will be distributed to all Board members'.

**BOFC Web Site**

Very good progress has been made on backfilling the site.

**Station #2 Generator**

No new development; still waiting for the gas line. This item is presently a low priority since the contractor cannot be paid until March 2014 due to the new budget.

**Somerset County Dispatch**

No new developments; still in discussion with dispatch numbering system. Some Fire Departments have begun changing the apparatus numbering system. A Chief's meeting is being planned for further discussion.

**New Command Vehicles**

A special meeting to modify the 2014 budget was held on December 19, 2013 at 7:00 pm to include \$70,000.00 to purchase two new command vehicles; 19 ballots were cast, the vote to purchase the vehicles passed unanimously.

The minutes of the special meeting were distributed; motion made by Mr. Kalafsky to approve, second by Mr. Rose and passed unanimously.

A purchase order has been placed with the dealer to purchase the two vehicles with the stipulation that the budget is approved on February 15, 2014. The dealer will hold the vehicles with the P/O; this is a standard procedure with the dealer.

### **2014 Operating Budget**

A special meeting to adopt the 2014 budget was held on December 19, 2013 at 7:30 pm. The special meeting approved unanimously the 2014 budget.

There was a discrepancy in the budget and Resolution 14-01 to adopt the budget; our accountant, Mr. Jinks, failed to include the newly approved \$70,000.00 capital allocation in the resolution total budget amount. As a result, the State requires the Board to correct the resolution and have another special meeting to adopt a revised Resolution 14-01A, no later than January 21, 2014. The new special meeting to adopt the 2014 budget amended Resolution 14-01A has been advertised and scheduled for January 21, 2014 at 7:00 pm.

The minutes of the special meeting / hearing for the adoption of the 2014 operating budget held on December 19, 2013 were distributed; motion made by Mr. Rose to approve, second by Mr. Kalafsky and passed unanimously.

### **Sale of 43-103**

Still awaiting on obtaining information and value of 43-103; Mr. Patullo and Mr. Rose will provide value estimates and additional information at the February 11, 2014 meeting.

### **Disposition of retired Turnout Gear**

Still gathering information; any gear that is desired by members will have to sign a "hold harmless agreement" and will be marked in such a way that cannot be used and identified on a fire scene. Requests for the retired gear will be open for one month and any gear that is not wanted by members of the Martinsville Volunteer Fire Department will be donated.

### ***New Business:***

Resolution #14-02: Authorizing Budget Transfers and/or Encumbrances Relative to 2013 Budget.

Resolution #14-03 Adoption of Temporary Budget for 2014

Both resolutions passed unanimously. (Resolutions on file if requested)

A motion to adjourn the January 14, 2014 meeting was made by Mr. Rose, and seconded by Mr. Kalafsky. The meeting was adjourned at 8:55 pm.